

Weybridge Neighborhood ACA

Wednesday, May 28, 2025

Via ZOOM, 5:30 PM

Agenda

Board Present: Del Mineard Jr., Tim Lavin, Ryne Hodgson, Brad Wuotila

Management: Torri Austad

Meeting was called to order at [Insert Time]

Approvals & Complaints

I. 103 Kelvington Dr

- a. Pool maintenance agreement has not yet been notarized with the Register of Deeds.
- i. Coordination has been difficult due to the Register of Deeds Department closing at 4:00 PM. Torri will contact Summit Credit Union to inquire about later notary services as an alternative.

II. 103 N Heatherstone Dr – Parking Violation

- a. Multiple notices have been sent to the owner regarding an RV parked in the driveway:
 - - December 8, 2024 – First Notice
 - - March 12, 2025 – First Follow-Up
 - - March 26, 2025 – Second Follow-Up
 - - April 9, 2025 – Third Follow-Up
- i. Legal enforcement requested; email sent to Attorney Carol Grob on May 21, 2025.

III. 3177 Weybridge Dr

- a. Project request form for deck replacement submitted and approved.

IV. 3211 Bookham Dr

- a. Gazebo installed on deck – unclear whether structure is permanent or temporary.
- i. Owner has a history of not submitting project notifications.
- ii. City of Sun Prairie determined no code violation.

V. 3113 Weybridge Dr

- a. Trailer was temporarily parked on the lawn beside the garage.
- i. Trailer has since been removed.

VI. 102 Weybridge Dr

- a. Homeowners are replacing a deteriorated deck with a smaller concrete pad.
- i. Project request form submitted; drainage will not be affected.
- ii. Project approved.

VII. 3136 W Main St

- a. Backyard converted to a "natural" yard, violating WBNACA CCRs and City of Sun Prairie ordinances.
- i. Complaint submitted to the City of Sun Prairie.

VIII. 3201 Bookham Dr

- a. Fence request submitted to The Carryl Company.
- i. Project approved.

IX. 211 & 201 N Heatherstone Dr

- a. Dandelions reported to exceed 8 inches in height.
- i. City of Sun Prairie's "Slow Mow May" initiative may apply.
- ii. 211 N Heatherstone has mowed.
- iii. Status update pending for 201 N Heatherstone.

X. 3233 Weybridge Dr

- a. Inquiry made to the City Permit Department regarding deck removal permit.
- i. No permit on record; city will follow up with the homeowners.

XI. 3124 Bookham Dr

- a. Tree removal was previously approved in October 2024.

New Business

I. Review of Q4 2024 Financials

- a. Motion: [Name] moved to approve the Q4 2024 financials.
- Seconded: [Name]
- Outcome: Motion approved.

II. Review of Q1 2025 Financials

- a. Motion: [Name] moved to approve the Q1 2025 financials.
- Seconded: [Name]
- Outcome: Motion approved.

Adjournment

I. Motion: [Name] moved to adjourn the meeting at [Insert Time].

Seconded: [Name]

Outcome: Motion approved.

Respectfully submitted by,
Torri Austad
Property Manager
Weybridge Neighborhood ACA